



Nationwide News Network (NNN) Limited is a company that seeks to strategically incorporate and create all the elements that comprises a MULTI-MEDIA BROADCAST COMPANY. NNN utilizes all the myriad of opportunities being created via new media and social media communications technologies while providing NNN with new distribution platforms to churn out broadcast content into VIDEO, DATA, and VOICE output.

NNN has an immediate vacancy for the following position:

✓ Senior Accounting Officer

Accounting Officer shall:

- 1. Review daily cash flow statement*
- 2. Ensure petty cash is properly maintained*
- 3. Check daily lodgement*
- 4. Review all reports generated from the Visual Traffic System*
- 5. Prepare monthly GCT returns*
- 6. Prepare Asset Tax returns*
- 7. Review and post all invoices entered on the system*
- 8. Prepare payroll for Freelance and Regular staff*
- 9. Review and reconcile subsidiary ledgers on the system*
- 10. Prepare monthly reports*
- 11. Maintained Fixed Asset register*
- 12. Assist with preparation of budget and monthly financial statements*

Qualification/Experience

Bachelor's Degree in Accounting or Level II ACCA

Two years accounting experience with good knowledge of accounting procedures and practices.

Working knowledge of IFRS

Working knowledge of accounting software packages. Knowledge of Great Plains Accounting System would be an asset.

Knowledge of Virtual Traffic software.

Knowledge of spreadsheet applications.

The incumbent should have good people skills and be able to relate to individuals at all levels.

If you fit this profile and you meet the above requirements, then send us your resume hr@nationwidene.wsnetwork.com